

University of Benin

Benin City, Nigeria

Invitation for Pre-Qualification and Tender for Tetfund 2014 Annual Intervention Projects

(A) Preamble:

In compliance with the provisions of the Public Procurement Act 2007 and as amended in 2009, The University of Benin wishes to pre-qualify and request for tender from Interested and competent contractors with relevant experience in construction and supply for the implementation of the under-listed projects to be funded under the TETFUND 2014 annual intervention.

(B) Brief Description of Projects

(1) Construction of Human Kinesiology Laboratory and Equipment for Faculty of Education (UNIV/BENIN/TETF/14/01) (Tender Fee: N50,000)

(2) Construction of 42-Bed Capacity Community Service Hostel including External Works (UNIV/BENIN/TETF/14/02) (Tender Fee: N50,000)

(3) Upgrade of Museum and Biodiversity Building for Department of Animal and Environmental Biology (UNIV/BENIN/TETF/14/03) (Tender Fee: N50,000)

(4) Construction of Micro-media Laboratory for the Faculty of Education (UNIV/BENIN/TETF/14/04) (Tender Fee: N50,000)

(5) Procurement and Installation of Furniture items for Macro-media Laboratory comprising Executive Office Desks, MDF Office Tables and Executive Office Chairs (UNIV/BENIN/TETF/14/05) (Tender Fee: N30,000)

(6) Procurement, Installation, Testing and Commissioning of Teaching and Equipment for Macro-media Laboratory comprising: 1Nr Smart Board 885 with SBA Speakers; 1Nr Smart Table with Multi-Touch Capability; 1Nr Smart Podium 524 Interactive Display Units; 1Nr Smart Audio 340/360 system with 4 Wall Speakers; Hewlett-Packard Desktop Computers with Intel 2.6GHz, 4GB RAM, Win 8 Pro, 3HP Thermocool Air conditioners, 2Nr 3.5KVA Pure Sine Wave Inverters; 4Nr. Cisco SF100-24 Port; 10/100 Switch; 14Nr CAT 6E Pure Copper Cables; 2Nr. RJ 45 Termination Kits; 4Nr. 2TB Seagate HDD Housed in Casing; 1Nr. HP Proliant ML310 Server All Complete with Accessories including Adequate Bandwidth; Streaming Capacity and Technical Training for 3Nr. Staff. (UNIV/BENINAETF/14/07) (Tender Fee; N30,000).

(7) Procurement, Installation and Testing of Equipment for Metallurgical Laboratory comprising: 1Nr. Double Disc Metallurgical Polishing Machine Model MMP-7A with 0.5HP AC Motor Capacity, 8” Disc Diameter, 15Amps Single Phase Power Supply; 1Nr. Metallurgical

Microstructure Specimen Set Almicro Model; 1Nr Specimen Leveller Model AM-123 with 250mm x 125mm x 125mm Dimensions; 1Nr. Belt Grinder – Linsher Model MMP-9, 0.5HP Single Phase Power Supply; Ohaus Digital Precision Weighing Balance. (UNIV/BENIN/TETF/14/07) (Tender Fee: N30,000)

(C) Pre-Qualification Requirements

The following pre-qualification requirements should be provided by interested Contractors:

Mandatory Requirements:

- (1) Evidence of incorporation with Corporate Affairs Commission
- (2) Evidence of Tax clearance for the last three (3) years (2013, 2014, & 2015).
- (3) Evidence of compliance with Industrial Training Fund (ITF) Act 19 of 2011
- (4) Evidence of compliance with PENCOM Act. 2004.
- (5) Evidence of Company Registration with Bureau of Public Procurement (BPP)

Other Requirements:

- (1) Company Profile showing Organizational structure, names and Resume of key Administrative /Technical Officers and their phone numbers, certificate of academic & professional qualifications of the officers will be an added advantage.
- (2) Company Audited Accounts in the last 3years (2013, 2014, & 2015).
- (3) Evidence of company's financial capability or possible assistance from your bank
- (4) List of verifiable similar projects previously handled by your company in the last five years. You must clearly describe the listed projects, stating clients, dates of award, project duration, date of completion and cost, copies of letters of award, photographs and completion certificates are necessary.
- (5) Evidence of equipment and technology capacity where necessary.
- (6) Evidence of company VAT certificate and remittances.
- (7) Provision of Tax Identification Number(TIN).

(D) COLLECTION OF TENDER DOCUMENTS

All interested contractors after paying the prescribed tender fees at the University of Benin, shall collect the tender documents from the Office of the Director of Physical Planning, Vice-Chancellor's Office between the hours of 10am and 3pm daily with effect from Monday 23rd May, 2016 on presentation of original tax clearance certificate for sighting purposes only and University of Benin Bursary receipt.

(E) SUBMISSION

Interested Contractors should make two submissions, each clearly marked "Prequalification Documents" and "Financial Tender" The tender documents must be in sealed envelopes and addressed to:

**The Registrar,
Office of the Registrar,
University of Benin,
P.M.B 1154
Benin City
Edo State**

The top right hand corner shall bear the name of the project for which you are applying for example "Construction of Human Kinesiology Laboratory and Equipment for Faculty of Education (UNIV/BENIN/TETF/14/01)"

The document shall be dropped in a tender box that shall be supplied for this purpose in Central Administration Office Block B (Registrar Office) Room 41

(F) DEADLINE FOR SUBMISSION

The Tender document shall be submitted **not later than 12 noon, Monday 4th July, 2016.**

(G) OPENING OF TENDER DOCUMENTS

The bid documents shall be opened immediately after **12noon, Monday 4th July, 2016** in the University Senate Chambers. All bidders are expected to attend.

Interested members of the public and private sector professionals in the construction industries, non- Governmental Organization and journalists are invited to witness the opening of the bids. Only pre-qualified contractors will be Considered for the financial bid.

CONTACT PERSON

**Head of Procurement,
Vice Chancellor's Office,
University of Benin, Benin City
Telephone: +2348055275038 & +234 8023274716**

(H) PLEASE NOTE

- (1) The tender fee is non-refundable.
- (2) Only pre-qualified companies will have their financial tender opened.
- (3) Original Documents on any aspect of a contractor's submission may be requested for sighting during and/or after the bid opening.
- (4) The notice for pre-qualification and tender shall not be misconstrued as a Commitment on the part of the University of Benin nor shall it entitle any company to make claims whatsoever or seek any indemnity from the University of Benin.
- (5) The University of Benin is neither committed nor obliged to shortlist any contractor.
- (6) The University reserves the right to reject any or all bidding packages.
- (7) The University will only contact successful contractors to enable such contractors collect award letters.

Signed:

O. A. Oshodin (Mrs)

Registrar